

## Request for the granting of a Recreation Permit for Filming over Crown Pastoral Land

### Section 66A Land Act 1948 & Section 18 Crown Pastoral Land Act 1998

When applying for a recreation permit over Crown pastoral land, you are required to submit the following documents, and complete all details on the form below. If extra space is required, please attach and label according to the relevant section.

1. Plan showing the location of the activity/ies proposed.
2. Signed consent/s of lessees/licencees
3. Draft recreation permit (see below for required content)
4. Application fee (see LINZ website for details)

This form is to be used for **filming activities** on Crown Pastoral Lease land that:

- Have minor effects that can be easily managed
- Have clearly defined limits
- Do not involve permanent structures or tracking
- Do not film for a duration of more than 3 months
- Have signed consents of the lessee/licensee

#### NOTE:

- **Please submit only one application. Even if the filming is over more than one property, only one application is required.**
- **Any permit granted is non-exclusive. A permit does not create any interest in the land on which the permit applies. There may be other permits granted in the area.**
- **The permit holder must comply with all statues and regulations.**
- **If the permit holder causes any damage of disturbance to the surface of the land as a result of the activities allowed by the film permit, it must be restored to its former condition.**
- **Any and all structures constructed as a part of this project must be disassembled and removed by the permit expiry date.**
- **The permit holder may only carry out the activities allowed for in the film permit.**

For further information refer to LINZS45002 at <http://www.linz.govt.nz>

**Please print clearly.**

**Please return via post to:**

Crown Property Christchurch  
Land Information New Zealand  
Private Bag 4721  
CHRISTCHURCH8140

**Or via email to:** [pastoral@linz.govt.nz](mailto:pastoral@linz.govt.nz)

## Criteria

This form can be used for activities that meet certain criteria – please tick the following criteria that this application meets:

<b>Criteria:</b>	✓
The activity has minor effects that can be easily managed	
The applicant has signed permission from the current lease holder of the land	
The activity has clearly defined limits	
The activity does not involve permanent structures	
The land will be restored to its former condition following any soil disturbance	

## Fees

### Processing Fee:

The following fee is payable at the time the request for consent is lodged:

### ACTIVITY

### Fee payable

Application for a recreation permit

\$115 inc. GST

**Application fee payment may be made by direct deposit into Westpac account  
03-0049-0002402-18**

### Permit Fee:

Please note that for low intensity, short term permits (of one week or less), approved permits will be charged at the following rates:

### Fees For Commercial Filming - Leased Land

	Set up/Wrap up	Filming
<b>Half Day:</b>		
Drone Only	NA	\$60
Photo Shoot	NA	\$60
< 10 Personnel	\$125	\$250
10-50 Personnel	\$180	\$360
>50 Personnel*	\$250	\$500
<b>Full Day:</b>		
Drone	NA	\$120
Photo Shoot	NA	\$120
< 10 Personnel	\$225	\$450
10-50 Personnel	\$300	\$600
>50 Personnel*	\$450	\$900

### **Fees For Commercial Filming - Other Crown Land**

	Set up/Wrap up	Filming
<b>Half Day:</b>		
Drone Only	NA	\$100
Photo Shoot	NA	\$100
< 10 Personnel	\$200	\$400
10-50 Personnel	\$300	\$600
>50 Personnel*	\$400	\$800
<b>Full Day:</b>		
Drone Only	NA	\$200
Photo Shoot	NA	\$200
< 10 Personnel	\$350	\$750
10-50 Personnel	\$500	\$1,000
>50 Personnel*	\$750	\$1,500

\*Approximation only. For permits of 50 personnel or greater, the fee will be assessed on a case by case basis.

Please note a contingency period for bad weather of two days, either side of the set up and wrap up dates will be provided without charge. If a longer contingency period is required then the Set Up/ Wrap Up fees above would apply.

## Details of the Applicant

<b>Applicant Name</b>		<b>Role:</b>
<b>Postal Address</b>		
<b>Street Address (if different from Postal Address)</b>		
<b>Telephone</b>		<b>Mobile:</b>
<b>Email</b>		
<b>Project client</b>		

**I authorize use of email as the source for all communication** YES / NO

## Details of the Legal Entity Responsible for the Film Permit

<b>Contact Person</b>		<b>Role:</b>
<b>Postal Address</b>		
<b>Street Address (if different from Postal Address)</b>		
<b>Telephone</b>		<b>Mobile:</b>
<b>Email</b>		

## Details of the Land

**Please complete this section separately for each lease/licence.**

<b>Name of property</b>	
<b>Name of registered lessee/ licensee</b>	
<b>Has consent of each lessee / licensee been obtained? If yes, please provide copies of the signed consent/s.</b>	YES / NO

## Insurance

Provide details of public liability held:

*Please insure that the policy is in the name of the legally responsible party's name.*


## Description of Activity

Please note the purpose of the filming activity and describe in detail the proposed filming activity. If you need further space please attach.


Proposed filming dates:

1.Prepare Start Date:	2.Shoot Start Date:
3.Shoot End Date	4. Wrap End Date:
Weather cover dates (if any)	

Number of persons on location.

Crew		Cast		Extras	
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Provide an assessment of the potential impact of the proposed film activity (if granted) on the inherent values of the land such as the flora and fauna:

*For example: Endemic geckos, damage to habitat whilst filming*


How will any adverse effects be reduced or mitigated?

*For example: Ensure all crew stay on formed paths and do not disturb the habitat or wildlife while filming in order to get better camera angles.*


Will there be any ground disturbance associated with the filming.

YES / NO

If yes, please provide details.


If yes, how do you intend to reduce or mitigate these effects?


Are there to be any fires/pyrotechnics/special effects involved with the filming?

YES/ NO

If yes, please describe in detail how these will be used, including how they will be created and managed.


Are animals involved with the filming?

YES / NO


Are action or hero vehicles involved with the filming?

YES / NO

If so, please provide details (including number and type)


Are any boats or aircraft (including drones) involved with the filming?

YES / NO

If so, please provide details. (including number, type, approximate number of landings)


Facilities/Structures

If you wish to build or add any **temporary structures** on the properties (e.g. toilets, sets, storage facilities). Please include any details of construction e.g. location, building dimensions, materials, Please attach a site and construction plan (mud map) showing location of proposed structures. Please note that the structures are required to be removed at the end of the permit term.


## Locations

List the specific details of the location. Please attach a map of the site, a detailed site plan/mud map. The map must show the boundary of the affected pastoral lease. Please contact the LINZ portfolio manager if you require a map.

<b>Coordinates of location(s)</b>	<b>Max. Crew Size at Each Area</b>	<b>Duration of Operation (half or full days?)</b>
<i>EG: Earnslaw Burn</i> 44&deg45'0" N and 168&deg22'59" E	<i>6 pax</i>	<i>2 full days, and one half day for pack up</i>

## Other

Is there any further information you wish to supply in support of your application


Please identify all required resource consents or permits:


## Checklist

***Please use this checklist to determine if your application contains enough information for the Department to begin processing.***

<b>Required Information for all applicants</b>	✓
Lessee / Licensee consent	
Payment of application fee	
Plan showing the lease boundary and the location of the activity/activities proposed.	
Draft recreation permit (Please see LINZ portfolio manager for an example).	
Copy of insurance certificate / policy	

## Declarations

I certify that the information provided on this application form and all attached additional forms and information is true and correct.

<b>Signature (Applicant)</b>		<b>Date</b>	
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I authorise a copy of the approved film permit to be released to Film Otago Southland.

<b>Signature (Applicant)</b>		<b>Date</b>	
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